

THE FEDERAL UNIVERSITY OF PETROLEUM RESOURCES

P. M. B. 1221.EFFURUN, DELTA STATE, NIGERIA

INVITATION TO TENDER THE FEDERAL UNIVERSITY OF PETROLEUM RESOURCES

(A) INTRODUCTION:

The Federal University of Petroleum Resources, Effurun (FUPRE), Delta State hereby Invites reputable bidders with relevant experience and good track records to submit tender for the Construction of Student Lavatory with External Works under the 2017 TETFund Zonal Intervention Grant

(B) ELIGIBILITY REQUIREMENTS

Competent and interested companies who have the requisite experience and desire to execute the projects are required to submit the following documents with verifiable evidences for assessment and consideration:

- Certificate of Incorporation and Registration with Corporate Affairs Commission (CAC):
- Current Company Tax Clearance Certificate for the past three years (i.e. 2015, 2016, 2017) expiring on 31st December, 2018, with minimum average annual turnover of N2 million;
- Current Pension Compliance Certificate valid till 31st December, 2018
- Current Industrial Training Fund (ITT) Compliance Certificate valid till 31st December, 2018
- Current National Social Insurance Trust Fund (NSITF) Compliance Certificate expiring in 31st
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 01/01/2018 or valid Certificate issued by BPP;
- A sworn affidavit specifying that the company is not in receivership, insolvent or bankrupt none of the Directors has been convicted to any court for any criminal offence, including fraud and any financial impropriety, and that no officer of the relevant committee of the Federal University of Petroleum Resources or the Bureau of Public Procurement is a former or present Director or Shareholder or has pecuniary interest in the bidder; and confirming that all Information presented in its bid are true and correct in all particulars;
- Company's Audited Accounts for the last three (3) years – 2016, 2016, 2017;
- Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.
- Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- List of Plants/Equipment with proof of Ownership/Lease;

- All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as Issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(C) COLLECTION OF TENDER DOCUMENTS

All interested bidders should collect the Standard Bidding documents from the Procurement Unit (Office of the Vice Chancellor), Federal University of Petroleum Resources, Effurun, Delta State between 10am – 3pm (Monday, Fridays) on payment of non-refundable fee of N10,000, to be paid into FUPRE TSA internally Generated Revenue Account with CBN through any Commercial Bank and obtain receipt from the Bursary Department.

(D) SUBMISSION OF TENDER DOCUMENTS

Interested Bidders are expected to submit both Technical and Financial Bid Documents. Three (3) sets of each should be submitted in 2 Separate Sealed Envelopes, clearly marked Confidential Technical Documents and "CONFIDENTIAL" Financial Tender (2017 TETFund Zonal Intervention Grant)". The name and address of the company shall be clearly stated at the back of each envelope (Project Description clearly indicated on the top left hand corner of the envelope).

Financial Bids shall be valid for a period of 120 days after the deadline for submission.

Failure to comply with the above requirements will automatically result to disqualification.

All submissions are to be addressed to:

The Registrar, Federal University of Petroleum Resources, Effurun, Delta State.

The Technical and Financial Bid documents should be hand-delivered and submitted in the "Tender Box at the Procurement Unit **not later than 12:00 noon on Monday, 25 February, 2019.**

(E) OPENING OF TECHNICAL DOCUMENTS

Only the Technical Documents will be opened immediately after the submission deadline on **12:00 noon on Monday, 25 February, 2019**, and Tenderers, Procurement Observers and the general public are Invited to attend the opening ceremony of the technical Documents at the University Auditorium

(F) CAVEAT

LATE SUBMISSION OF TINDER SHALL BE RETURNED UN-OPENED

Only Prequalified Bidders would be invited to be opening of their Financial Bid Documents Bidders not prequalified will have their financial bids returned to them unopened

SIGNED:

E.M. ICHENDU, FCAI, MNIM

REGISTRAR